

Ritzville Library District #2

**Fee Schedule 2020**

The Library charges fees as set by the Library Board. The intent of these fees is to recover the cost of providing the service, not to make a profit.

Prints or Copies

- 8 ½ x 11, singled-sided, BW – \$0.15/page (+ \$.05 for double-sided)
- 8 ½ x 11, single-sided, Color– \$0.25/page (+ \$.05 for double-sided)
- Legal or ledger, single-sided, BW – \$0.20/page (+ \$.05 for double-sided)
- Legal or ledger, single-sided, Color – \$0.30/page (+ \$.05 for double-sided)
- Supplying own paper, single-sided, B/W – \$0.10/page (+ \$.05 for double-sided)
- Supplying own paper, single-sided, Color – \$0.20/page (+ \$.05 for double-sided)

Faxes

- Pages received – \$0.15/page
- Pages sent – \$1.00/page (cover sheet provided by Library free of charge and free to send)

Scans

- 8 ½” x 11 – \$0.50/page
- Color print – \$0.75/page

Laminates

- ID card – \$0.50/sheet
- 8 ½” x 11” – \$1.00/sheet
- 12” x 18” – \$2.00/large sheet

Disc Repair (see Disc Repair Policy)

- \$2.00 first attempt
- FREE second attempt (if necessary)
- \$1.00 third attempt (if necessary)

Research

- \$13.50/hour

Overdue Items

- No fee, but donations accepted.

ILL Postage Recovery

- Whatever postage was incurred, rounded to the nearest nickel

Replacement of Lost or Damaged Library Items

- Actual replacement cost. An additional \$10.00 processing fee per item may be charged at the discretion of the Director

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- Replacing damaged DVD/CD/Audio case - \$3.00 may be charged at the discretion of the Director

### Replacement of Library Cards

- First lost card – FREE replacement
- Subsequent lost cards – \$5.00/card

### Replacement of Benge Kiosk Key

- \$3.00/key

### Outside Patron Library Cards

For residents who reside outside the Library's taxing district, including Lind and Washtucna

- \$20.00/year for a physical card with full borrowing privileges (physical items and digital collections)
- \$5.00/year for an eCard with access to digital collections (eBooks and online databases only)
  - Borrowers with eCard privileges can pay \$15 to upgrade to a physical card during their 1-year subscription period
- No charge for any child who attends school within the Lind-Ritzville School District
- Washtucna School District will be charged \$20.00 for any out-of-district students, per contract

### Meeting Spaces

- See Meeting Space Use Policy and Form for pricing.
- All fees are non-refundable unless cancellation is due to library conflict.
- All fees are due upon reservation of the space.