



## BOARD OF TRUSTEES MINUTES August 2025

A regular meeting of the East Adams Library District (Ritzville Library District #2) was called to order by Vice President Maria Greenwalt August 19th at 5:05 p.m. Members in attendance were: Hollie Banner, Morgane Plager Roth, Maria Greenwalt, and Director Millie Hopkins. A guest in attendance was Hannah Measel.

Hannah lives at 314 W Main, next to the Learning Garden and came to discuss replacing the current dilapidated fence with a 6' wooden privacy fence that shares the Learning Garden's border. Discussion occurred, there will be no cost to the library, and the fence will be replaced in the same line that it currently lays along with the metal posts pulled and placed on the Learning Garden property.

Morgane moved and Hollie seconded to amend the June Minutes by striking May 15th and adding June 26th. Motion passed by a voice vote.

Maria moved to approve the July minutes. Morgane seconded. Motion passed by voice vote.

Morgane moved to approve the August Consent Agenda of \$34,580.83, Hollie seconded. Discussion occurred. Motion passed by voice vote.

Millie gave the Director's Report. Megan Wills and Tiffanie Longsdorff have reached their 1-year anniversaries. The library shall be participating in the Lind and Ritzville Elementary open houses. And letting the staff know about databases the library offers.

The County Auditor has implemented a new system, the reports will look different moving forward. The Friends have suggested that the Director's Reception be held Thursday, September 18th at 6pm, following the board meeting. Umpqua Bank's name is changing back to Columbia Bank, all accounts will remain the same. Discussion occurred on credit card options, Millie requested input.

Summer Reading program has ended. Prizes will be drawn Tuesday, after Labor Day. The Friends donated popsicles to the wrap-party. And the chalk-color event was a success.

The fireboard for the internet will be in next week and Millie is coordinating with the city to finish setup. The insurance reimbursement for the stolen computers was deposited into the office equipment line item and used to purchase new computers and a locking cabinet that should be ready for the start of the Gamerz monthly program at the end of September.

Staff experienced an issue wherein a staff member allowed a youth patron to use their personal cell phone to call their mother. Later, the father came in requesting the staff member's name. Millie declined the request and consulted John Kragt. Staff procedures have been reviewed and patron phone usage will be exclusively through the library land line.

The next meeting will be September 18th at 5pm, Morgane moved and Hollie seconded to close the meeting. Motion passed by voice vote and closed at 5:58 pm.

Respectfully Submitted;

Morgane Plager Roth  
9/16/2025