



BOARD OF TRUSTEES MINUTES

September 20, 2023

A regular meeting of the East Adams Library District (Ritzville Library District #2) Trustees was called to order by President Christina Heater September 20, 2023 at 5:44 p.m. Members in attendance were: Christina Heater, Amy Wellsandt, Debbie Knodel, Interim Director Millie Hopkins, and Morgane Plager Roth. Guests were Michelle Balfe, Heather Carruth, and Nathan Hopkins.

Debbie moved and Amy seconded to accept the August Meeting Minutes. Motion passed by voice vote.

Morgane moved and Debbie seconded to accept the August 20th Special Meeting Minutes. Motion passed by voice vote.

Morgane moved and Debbie seconded to accept the Consent Agenda of \$17,895.46 in payroll, \$6,142.87 in operations, and vouchers of \$2,165.51 for a total of \$26,203.84. Motion passed by voice vote.

Heather spoke about a collection inquiry, discussion occurred and the Request for Reconsideration form was reviewed. Heather also announced that Banned Book Week is the first week of October this year and discussion on activities occurred.

Millie gave the Director's Report. 10 all-in-one computers have been received from the County including wireless keyboards. Emily, from the Treasurer's Office, has sent over the Resolution for Authorizing Investment in Local Government Investment Pool. Morgane moved and Debbie seconded that each board member sign the Resolution. Discussion occurred. Motion passed by voice vote. The Library is advertising for a new Library Page for 20 hours/week at minimum wage. Millie reported that with the new computers, the library will be surplus some of the old computers. The new internet switchover should occur in November, a site visit was this week, and technicians will be able to be on site within 4 hours of an issue arising.

Morgane brought up making sure the roof drainage remains unclogged. The group, correctly, pointed out that we should wait for the leaves to fall.

Christina brought the meeting to adjournment at 6:36 p.m.

Respectfully submitted;

Morgane Plager Roth
October 13, 2023