



BOARD OF TRUSTEES MINUTES
January 17, 2024

A regular meeting of the East Adams Library District (Ritzville Library District #2) Trustees was called to order by President Morgane Plager Roth at 5:37 p.m. on January 17, 2024. Members in attendance were: Amy Wellsandt, Debbie Knodel (by phone), Kelley Kiesz, Interim Director Millie Hopkins, and Morgane Plager Roth. Guests in attendance were Heather Carruth (by Zoom) and Friends of the Library President Karen Cady.

Kelley moved and Debbie seconded to accept the Minutes as submitted. Motion passed by voice vote.

Debbie moved and Kelley seconded to accept the Consent Agenda of \$56,205.42. Motion passed by voice vote after short discussion.

During General Concerns Millie and Karen Cady spoke about grant possibilities and that Millie will be looking into the Capital Improvement Grant for the library building.

Millie presented the Director's Report. The 2024 budget has been approved. The library is on the city of Ritzville's insurance and thus Millie will go through the city to deal with the theft and the cracked window above the front desk. We are insured through Sloan Leavitt. Blink cameras were installed in the library for safety.

The library staff is signed up to attend the Washington LA Conference in Spokane March 1st-3rd. The library will be closed on those dates. Millie discussed updating the policy language for letters sent to patrons and nonpatrons so that it aligns with our current library policies. A "book resume" was discussed for patrons to use to request/recommend a book being added to the library collection. Millie shared about the recent "Library Corner" being published in the Journal. Heidi will be implementing an email newsletter to patrons.

The next meeting will be February 21st at 5:30 p.m.

Morgane closed the meeting at 6:14 p.m.

Respectfully submitted,

Amy Wellsandt
February 21, 2024