



## BOARD OF TRUSTEES MINUTES

February 21, 2024

A regular meeting of the East Adams Library District (Ritzville Library District #2) Trustees was called to order by President Morgane Plager Roth at 5:35 p.m. on February 21, 2024. Members in attendance were: Amy Wellsandt, Debbie Knodel (by phone), Kelley Kiesz, Interim Director Millie Hopkins, and Morgane Plager Roth. There were no guests in attendance.

Debbie motioned and Amy seconded to postpone the approval of the minutes to the March meeting. Motion passed by voice vote. Amy moved and Debbie seconded to accept the Consent Agenda of \$36, 288.69. Motion passed by voice vote after short discussion.

During General Concerns it was discussed that the Friends of the Library is donating \$1,000 to the WSL conference for the staff to attend in March. The library received numerous boxes of Harland Eastwood's research. Much of the research materials will be donated to the historical society.

Millie presented the Director's Report. The Take Your Child to the Library event went well. Next year they will plan for a Saturday and align with National Library Day/Library Con. Attendees will be encouraged to dress as their favorite book characters. Heidi is preparing the newsletter to come out in March. There will be a monthly article in the Journal Times called "Between the Pages". This will also be posted on the blog and Heather will post to social media. Millie attended a community partnership meeting. There are plans to have a youth event as well as a booth at the Ritzville Alumni Weekend. A book sale is also planned for the annual community yard sale weekend. A potential outreach project is to partner with Lind-Ritzville Middle School to offer and participate in a hobby club, D&D, etc.

The library staff is signed up to attend the Washington LA Conference in Spokane March 1st-3rd. The library will be closed on those dates. Business cards were purchased for staff to use at the event and for future use. Jeanne (library consultant) is helping with excise tax and a public library director crash course. There is potential for a trustee training where surrounding libraries are invited.

Millie has contacted John Kragt multiple times and is still waiting for a response in regards to Sergio. Vanessa Grimm will help Millie close out the credit card. The window that was broken/cracked cost \$5,099.14 to replace. Amy motioned to approve the proposed contract from Tramco to fix the window. Millie will clarify that the cost includes labor. Debbie seconded and the motion passed by voice vote.

There was discussion of officially making Millie the director vs. interim director. Amy moved to make Millie the official director. Kelley seconded the motion. Motion passes voice vote. Morgane nominated Kelley to fill the vacant position of vice president. Debbie seconded the motion. Motion passed by voice vote.

The next meeting will be March 20th at 5:30 p.m.

Morgane closed the meeting at 6:31 p.m.

Respectfully submitted,

Amy Wellsandt  
March 20, 2024